**Business Request Form**

**User Identity**

Name : Felix

Division : Operations

Job Title : National Operation Manager

**Request description**

Dear Raihan,

Hope you are well and in good health.

Raihan, as one of the Brazil e-commerce’s logistic vendor, we want to evaluate our operation across the country for this e-commerce segment. We would like to know how many packages we have delivered overtime, to what city, what kind of product we delivered, and how is our average delivery time. This report will be used in annual operational evaluation, hence we need all-time data exists to be involed.

Should you have any other additional information that might be useful for us, please do attach it as well. We wish this report in interactive dashboard that can be filtered by time.

Thank you.

Sincerely,

-Felix.